**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**

**Special Board of Directors Meeting - Minutes**

**November 24, 2023**

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| **Attendance:** |
| **Board Members:**Richard Krolak – PresidentJanel Gifford – Secretary/Treas.Kathy Lebeuf – DirectorPaul Erskine – Director | **Staff:**Tom Jackson – Division ChiefBryan Daniels – Fire Chief**Guests in Person:** |  **Guests via GoToMeeting:** Logan Richards E21 Crew  |
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Board President Richard Krolak called the Special Board meeting to order at 3:02 pm, and all

present recited the pledge of allegiance. Roll call was taken to establish that a quorum was

present. At 3:04 pm President Krolak advised those present the Board was adjourning to

executive session and read the following statement:

The Board of Depoe Bay RFPD will now meet in executive session pursuant to ORS 192.660(2):

* + (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

(i) to review and evaluate the performance of an officer, employee, or staff member if the person does not request an open meeting.

Designated staff shall be allowed to attend the executive session\*. No decision may be made in the executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the room. Members of the public audience are asked to leave the room. **The Board of Depoe Bay RFPD may prohibit news organizations from disclosing certain specified information. Representatives of the news media will be allowed to attend all but two types of executive sessions:**

* The news media may be excluded from an executive session held to conduct deliberations with a person designated by the governing body to carry on labor negotiations.
* The Board of Depoe Bay RFPD must exclude any member of the press if the news organization the reporter represents is a party to the litigation being discussed during the executive session.

\*The governing body may choose to allow other specified persons to attend the executive session. See *Barker v. City of Portland*, 67 Or App 23, 676 P2d 1391

Executive Session ended at 4:33 pm, at which time President Krolak informed those present

the board was returning to the Open Session from the Executive Session.

**New Business**

**Item #1 – Mandatory Captain’s Meeting**

President Krolak directed the Fire Chief and the Division Chief to hold a Captain’s Meeting before the end of the calendar year. The board also gave permission for two board members to attend the mandatory meetings as representatives of the board to observe.

**Public Comments and/or Questions**

None

**Agenda Suggestions - Open**

None

The meeting adjourned at 4:36 pm.

Minutes by Bryan Daniels, Fire Chief.

**Roll Call**

Date: November 24, 2023

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|  |  |  Present | Absent |   |   |
| Paul Erskine |  | X |  |  |  |
| Richard Krolak |  | X |  |  |  |
| Janel Gifford |  | X |  |  |  |
| Robert Batty |  |  |  X | Excused |  |
| Kathy Lebeuf |  | X |  |   |  |