**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**

**Special Board of Directors Meeting - Minutes**

**October 23, 2023**

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| **Attendance:** | | |
| **Board Members:**  Richard Krolak – President  Robert Batty – Vice President  Janel Gifford – Secretary/Treas.  Kathy Lebeuf – Director  Paul Erskine – Director | **Staff:**  Tom Jackson – Division Chief  Lynn Johnson – Admin. Asst.  **Guests in Person:** | **Guests via GoToMeeting:**  Patrick Ganz – Captain  Curtis Wilson – Engineer/Paramedic  E21 Crew  Mark Wolf – Local Government Law |
|  |  |  |

Board President Richard Krolak called the Regular Board meeting to order at 3:02 pm and all

present recited the pledge of allegiance. Roll call was taken to establish that a quorum was

present. At 3:03 pm President Erskine advised those present the Board was adjourning to

executive session and read the following statement:

The Board of Depoe Bay RFPD will now meet in executive session pursuant to ORS 192.660(2):

* + (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

(i) to review and evaluate the performance of an officer, employee, or staff member if the person does not request an open meeting.

Designated staff shall be allowed to attend the executive session\*. No decision may be made in the executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the room. Members of the public audience are asked to leave the room. **The Board of Depoe Bay RFPD may prohibit news organizations from disclosing certain specified information. Representatives of the news media will be allowed to attend all but two types of executive sessions:**

* The news media may be excluded from an executive session held to conduct deliberations with a person designated by the governing body to carry on labor negotiations.
* The Board of Depoe Bay RFPD must exclude any member of the press if the news organization the reporter represents is a party to the litigation being discussed during the executive session.

\*The governing body may choose to allow other specified persons to attend the executive session. See *Barker v. City of Portland*, 67 Or App 23, 676 P2d 1391

Executive Session ended at 4:39 pm, at which time President Krolak informed those present

the board was returning to Regular Session from Executive Session; a short break was taken and

the Regular Meeting resumed at 4:43 pm.

**New Business**

**Item #1 – Engine 21 (10-22) Pump Issue/Refurbishment**

Division Chief Jackson began by noting that Benton County Shops approached us with the consideration of taking E21 and having it refurbished sooner rather than later, considering the fact that it might be a part in that engine that they would address during refurbishment. With that being said, you would only have to deal with it during the refurbishment, instead of at the shops and then during refurbishment.

Either way it is going to be down several weeks to several months. The refurb process takes anywhere from three to six months. We are still waiting for information from Hughes Fire Equipment on what that refurbishment will look like. In the past Pierce has performed this themselves but do to backlog in fire apparatus manufacturing they have put a hold on that for now. There is another company we are waiting for contact from called Fire Trucks Unlimited which is based out of Las Vegas. We still need to get bids from both Hughes and Fire Trucks Unlimited before we can find out how much it is going to end up costing, and after the refurbishing process we will actually be able to say we have a fairly good working piece of apparatus.

He continued by noting the last part of his email addressed apparatus 98-13; and then said the 98 Western States had some issues with wiring for headlights including the headlight switch, and an indicator light which is no longer operable. That piece is obsolete, so they will have to find a conversion kit to fix.

Chief Jackson advised he got an update from the shops this morning, and they are working on it, and they should have the annual inspection for it completed in the next couple of days. We don’t know what issues are going to arise from the NFPA inspection.

A short conversation and question and answer session ensued around the topic, prior to Janel making a motion to authorize Chief Jackson to get bids on the refurbishment of Engine 21 and to return to the Board with bids for consideration of award. Kathy Lebeuf seconded the motion. No discussion. The motion passed. **(See motion #1)**

**Public Comments and/or Questions**

None

**Agenda Suggestions - Open**

* Regular Board of Directors Meeting 11/14/2023 @3:00 pm

The meeting adjourned at 4:58 pm.

**Roll Call**

Date: October 23, 2023

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Present | Absent |  |  |
| Paul Erskine | X |  |  |  |
| Richard Krolak | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

**Motion # 1** **and Voting Record:**

Date: October 23, 2023

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| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Richard Krolak |  | Richard Krolak |
| X | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #1:** To authorize Chief Jackson to get bids on the refurbishment of Engine 21 and to

return to the Board with bids for consideration of award.

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| --- | --- | --- | --- | --- |
|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Richard Krolak | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |