**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**BOARD OF DIRECTORS

Tuesday, June 13, 2023

Immediately Following the Budget Hearing @ 2 pm

Depoe Bay City Hall

570 SE Shell Ave. – Depoe Bay, OR

\*\*\*AGENDA\*\*\*

**Logo, company name

Description automatically generated**

1. CALL TO ORDER – Pledge of Allegiance
2. ROLL CALL
3. ADJOURN TO EXECUTIVE SESSION

The Board of Depoe Bay RFPD will now meet in executive session pursuant to ORS 192.660(2):

* + (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

(i) to review and evaluate the performance of an officer, employee, or staff member if the person does not request an open meeting.

Designated staff shall be allowed to attend the executive session\*. No decision may be made in the executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the room. Members of the public audience are asked to leave the room. The Board of Depoe Bay RFPD may prohibit news organizations from disclosing certain specified information. Representatives of the news media will be allowed to attend all but two types of executive sessions:

* The news media may be excluded from an executive session held to conduct deliberations with a person designated by the governing body to carry on labor negotiations.
* The Board of Depoe Bay RFPD must exclude any member of the press if the news organization the reporter represents is a party to the litigation being discussed during the executive session.

1. APPROVAL OF MINUTES:
   * 1. May 8, 2023, Budget Committee Meeting
     2. May 8, 2023, Regular Board Meeting
2. **FIRE CHIEF’S REPORT**
   * 1. OSFM Staffing Capacity Grant
     2. Lottery Bond Funding Request and Testimony – Emergency Operations Center
     3. HMEP Grant Award (Haz Mat Training)
3. ITEMS NOT ON THE AGENDA - (Open to Public, Board, and Staff Participation)
4. SECRETARY-TREASURER’S REPORT & APPROVAL OF MONTHLY FINANCIAL PAYMENTS AND REPORTS

Motion to approve accounts payable for MAY 2023; and to approve payroll activities for

MAY 2023 as shown in the following reports:

* + 1. Disbursements as of the end of MAY 2023
    2. Secretary/Treasurer’s Report of Activities in Cash Accounts as of the end of MAY 2023
    3. Treasurer's Report of Cash Balances as of the end of MAY 2023
    4. General Fund Budget vs Actual Report YTD as of the end of MAY 2023
    5. Reserve Fund Budget vs Actual Report YTD as of the end of MAY 2023
    6. Seismic Fund Budget vs Actual Report YTD as of the end of MAY 2023
    7. Payroll Summary for MAY 2023 and Fiscal Year to Date

This motion will also include any potential conflict or conflict of interest relating to the

above-mentioned reports, including noting the check numbers(s).

1. CORRESPONDENCE
   * 1. Updates as Presented in the Currents Record
     2. Media Articles as Presented in DBFD Media Record
2. OLD BUSINESS
   * 1. FS22 Seismic Update – Chief Jackson
     2. Compensation Review Committee
     3. Local Option Levy Committee

1. NEW BUSINESS
   * 1. Accept FY21/22 Final Audit Report from Signe Grimstad and Associates
     2. Resolution 2023-01 – General Fund Capital Outlay Reimbursement FY22/23
     3. Resolution 2023-02 – Banking Permissions
     4. Resolution 2023-03 - Adopting the Budget, Making Appropriations, Imposing the Tax, and Categorizing the Tax for Fiscal Year 2023-2024
     5. Motion to Adopt 2023-2024 Board of Directors Meeting Schedule
     6. Motion noting that Reserve Fund has been reviewed in 2023 and will continue to be funded
     7. Civil Service Commission Update – Chief Jackson
     8. Vacancy and Hiring Update – Chief Jackson
     9. Election of Board Officers FY23/24
2. PUBLIC COMMENTS AND/OR QUESTIONS
3. AGENDA SUGGESTIONS – OPEN

**ADJOURN**

**Upcoming Meetings:**

* **Regular Board Meeting: Tuesday, July 11, 2023 at 3:00 pm at Depoe Bay City Hall – 570 SE Shell Ave, Depoe Bay, OR 97341.**

Depoe Bay Fire District - Board of Directors Meeting   
  
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