**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**

**Board of Directors Special Board Meeting – Minutes**

**July 22, 2025**

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| **Attendance:** | | |
| **Board Members:**  Paul Erskine, President  Robert Batty – Vice President  Janel Gifford–Secretary/Treas.  Kathy Lebeuf – Director  Rick McGraw - Excused | **Staff:**  Tom Jackson – Fire Chief  Clint Greeley – Deputy Chief  Lynn Johnson – Admin. Asst.  **Guests in Person:** | **Guests via GoTo Meeting:** |
|  |  |  |

President Erskine called the Special Board Meeting to order at 3:59 pm and all present recited the pledge of allegiance. Roll call was taken to establish that a quorum was present. At 4:01 pm President Erskine advised those present the Board was adjourning to executive session and read the following statement:

The Board of Depoe Bay RFPD will now meet in executive session pursuant to ORS 192.660 (2) (d):

* + **(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.**

Designated staff shall be allowed to attend the executive session\*. No decision may be made in the executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the room. Members of the public audience are asked to leave the room. The Board of Depoe Bay RFPD may prohibit news organizations from disclosing certain specified information. Representatives of the news media will be allowed to attend all but two types of executive sessions:

* The news media may be excluded from an executive session held to conduct deliberations with a person designated by the governing body to carry on labor negotiations.
* The Board of Depoe Bay RFPD must exclude any member of the press if the news organization the reporter represents is a party to the litigation being discussed during the executive session.

\*The governing body may choose to allow other specified persons to attend the executive session. See *Barker v. City of Portland*, 67 Or App 23, 676 P2d 1391

Executive Session ended at 5:18 pm, and President Erskine announced the Board's return to Regular session, followed by a brief recess. Regular Session reconvened at 5:27 pm.

**New Business**

**Item 1 – Resolution 2025-05: Resolution to open an LGIP Seismic Account for Station 23 Otter Rock. –** President Erskine read the Resolution in its entirety to those present, and at the conclusion Director Kathy Lebeuf made a motion to approve the Resolution 2025-05 for an LGIP Seismic Account for the Otter Rock Fire Station Seismic Rehabilitation Project. Bob Batty seconded the motion. The motion passed. Chief Jackson stated this was one of the requirements for submitting the contract back to the State, they required that we have the LGIP fund available before turning in all of paperwork, which will allow him to get the contract signed and to turn it back over to the State.

**Items Not on the Agenda**

Chief Jackson informed the Board that he wanted to talk about some of the stuff they are planning to do with the Training/Board Room. He advised that they had a couple of different companies come out to give us their opinion on set-up for audio/video conferencing, etc. He reported they have received some estimates back, but not official quotes yet; adding that the unofficial quote was as high as one hundred and fifty thousand dollars. Janel Gifford asked what will they be doing, Chief Jackson responded by providing details on some of the items that will be included in the project; 200-inch TV’s in two separate corners, a projector and screen, additional speakers, and microphones, so speakers can be heard better in meetings, cameras, better acoustics, etc. He noted this will get them where they need to be in regard to public records law. Chief Jackson stated is it worth a hundred and fifty thousand dollars; he advised he did not know and would not be able to tell until they get another quote.

Chief Jackson noted I know this is last minute, but we’ve talked about a training tower for our firefighters, an adequate structure that will allow for more accurate training. Chief Jackson then asked Chief Greeley to share his ideas with the Board. He began by explaining why this is something they really need in further detail and provided some specific examples to the Board. He noted the structures are made by a company out of Spokane; and the product they are looking at is a two-story tower that has the ability to set up doors and windows for forcible entry, it has a confidence course built into it as well as a bail out system on the roof and a vent prop, etc. Chief Jackson informed the Board that he has instructed Chief Greeley to look for funding sources outside of our budget, potentially through grants or donations, fund raisers, etc. Director Lebeuf asked what is the price range for it; Chief Greeley replied this is their top-of-the-line unit and it is one hundred and ninety thousand dollars. He also noted that they can use the existing containers and add on to it. She then asked if funding was available, and Chief Jackson replied yes, there are grants, etc. and added there are all kinds of ways we can try to lessen the burden on the district and explained how they could open the tower up to other agencies. Chief Greeley advised the Board that he would put together a presentation with photos of what it is going to look like and videos of the system, etc.

an LGIP Seismic Account for the Otter Rock Fire Station Seismic Rehabilitation Project

**Agenda Suggestions - Open**

None.

**Public Comments and/or Questions**

None.

Meeting adjourned at 5:45 pm.

**Special Board Meeting**

Date: July 22, 2025

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|  | Present | Absent |
| Paul Erskine | X |  |
| Robert Batty | X |  |
| Janel Gifford | X |  |
| Kathy Lebeuf | X |  |
| Rick McGraw |  | Excused |

**Motion # 1** **and Voting Record:**

Date: July 22, 2025

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| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty | X | Robert Batty |
|  | Paul Erskine |  | Paul Erskine |
|  | Rick McGraw |  | Rick McGraw |
|  | Janel Gifford |  | Janel Gifford |
| X | Kathy Lebeuf |  | Kathy Lebeuf |

**MOTION #1**: To approve Resolution 2025-05 for an LGIP Seismic Account for the Otter Rock

Fire Station Seismic Rehabilitation Project.

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|  | FOR | AGAINST | ABSTAINED | COMMENTS |
| Paul Erskine | X |  |  |  |
| Robert Batty | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |
| Rick McGraw |  |  |  | Excused |

RESULTS

|  |  |
| --- | --- |
| PASSED | FAILED |
| X |  |