**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**

**Board of Directors Special Meeting – Minutes**

**February 27, 2024**

**\*\*Corrected\*\***

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| **Attendance:**  |
|  |  |  |
| **Board Members:**Bob Batty – Vice PresidentJanel Gifford – Sec./Treas.Kathy Lebeuf – DirectorPaul Erskine – Director |  **Staff:**Bryan Daniels - Chief Thomas Jackson– Div. ChiefLynn Johnson – Admin. Asst. | **Guests Via GoTo Meeting/In Person:**Dylan & Marti SmithPatrick Ganz, Captain/EMTNick Robinson, Captain/EMTDerek Mote, Engineer/ParamedicLogan Richards, Engineer/Paramedic |

Board Vice President Bob Batty called the Special Board meeting to order at 4:03 pm and all

present recited the pledge of allegiance. Roll call was taken to establish that a quorum was

present.

**New Business**

**Item 1 – Election of Board President –** Vice President Batty noted that the Board President resigned and stated he would entertain a motion for election of the Board President. Director Kathy Lebeuf made a motion to elect Director Paul Erskine as the new President. Janel Gifford seconded the motion. No discussion. The motion passed. **(See Motion #1)**

**Item 2 – Transition Planning for Fire Chief’s Departure –** Janel asked Bryan if he wanted to discuss this now, and Bryan stated he would rather not until it is finalized, and he was uncertain if he had captured the intent of what we need to do in the transition plan. He does not know if it is too robust of a plan or if we need to wait another week for the internal closing or if the Board is going to go outside for a Fire Chief. Janel would like to have the rest of the Board’s input, and asked what items on here that Bryan said he would do, we absolutely want him to do? Due to lack of having copies of the plan for each Board Member, President Erskine advised that we are putting off the planning until next meeting.

**Old Business**

**Item 1 – Local Option Levy Discussion –** Secretary-Treasurer Gifford stated she had a couple of items that she wanted to accomplish today and one of them is to get input on the draft Fact Sheet. She noted that she has been in contact with the County Clerk’s Office, and she asked them if we decided to do a mailer to all the voters in Depoe Bay Fire District could they provide a list, and their answer was, here is the list it is attached. She continued; there are 3975 voters on the list, and they usually charge $30 for the list, but it was free. She stated she made a list of all the places we could schedule to talk to voters, and maybe we could decide who is going to do which location. She brought up that she found the Spouting Hydrant Newsletter that was put out by the District in 2018 and thought if we could do something like this. Captain Ganz advised it was a regular thing, we did a few of them and tried to spotlight employees and just to let the public know what was going on in the Fire District. He was uncertain who produced it. Chief Daniels stated Chief Johnson used to produce that document as a normal newsletter and we used to distribute it by bulk mailing. So instead of sending just to the registered voters it goes to every address. A brief discussion ensued on the logistics of doing a bulk mailing. Director Lebeuf agreed to help and will do some research and will talk to the Lincoln City Postmaster about it.

President Erskine asked so as of right now we have the Title and that is registered. Janel responded that she had sent in the Title that is shown. She indicated the other document that is included is what we all agreed on at the last meeting and then the draft is what would the fact sheet look like. She advised the difference between form document that was presented at last meeting is she revised the fact sheet to show the yearly and monthly cost of the proposed levy; the yearly and monthly increase of the proposed levy, and the total yearly and monthly cost of the permanent tax added to the proposed levy. Janel asked if anyone had any comments, and a lengthy conversation revolving around the information discussed thus far including but not limited to; the locations of presentations and meetings that occurred during the last local option levy; and locations that should be included for current presentations and meetings. This conversation also involved input, questions, and suggestions on the documents from the Chiefs, Union Members, and from guests Dylan and Marti Smith. Vice President Batty described what the purpose of the newsletter was, and the importance of reminding the community of all that the Firefighters give to the community. At the end of the conversation Janel asked how the Board would like to proceed, and Director Lebeuf stated she would like to take a vote. The conversation continued on the topic for a while longer and at its conclusion Director Lebeuf made a motion to approve the fact sheet for the ballot measure with the corrections discussed during the meeting. Janel Gifford seconded the motion. **(See motion #2)**

**Public Comments and/or Questions**

Guest and Budget Committee member Dylan Smith stated he believes it was a good discussion on how to present the levy increase, his concern is that “it is a big chunk of change” and the economy is just a trainwreck right now, he has laid more people off than he ever has.” He added it is tight out there and wanted to make sure everyone is aware when presenting. A lengthy discussion ensued after Vice President Batty asked the Firefighters what their feelings are about support of the District. Captain Ganz responded they have a lot of support. Engineer Derek Mote noted that we do miss a lot of feedback from individuals that we cannot capture because they are visitors, which prompted additional suggestions and comments on how that can be done. Guest Marti Smith shared how much it meant when the Firefighters responded to assist with her daughter.

**Agenda Suggestions**

* The next regular Board Meeting will be held Tuesday, March 12, 2024

Meeting adjourned at 5:16 pm

**Roll Call**

Date: February 27, 2024

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|  |  Present | Absent |
| Paul Erskine | X |  |
| Janel Gifford | X |  |
| Robert Batty | X |  |
| Kathy Lebeuf | X |   |

**Motion # 1** **and Voting Record:**

Date: February 27, 2024

|  |  |  |  |
| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty  |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford | X | Janel Gifford |
| X | Kathy Lebeuf |  | Kathy Lebeuf |

**MOTION #1**: To elect Director Paul Erskine as the new Board President.

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| --- | --- | --- | --- | --- |
|  |  FOR |  AGAINST | ABSTAINED |  COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

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| --- | --- |
| PASSED  |  FAILED |
| X |   |

**Motion # 2** **and Voting Record:**

Date: February 27, 2024

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| --- | --- | --- | --- |
| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty  |
|  | Paul Erskine |  | Paul Erskine |
|  | Janel Gifford | X | Janel Gifford |
| X | Kathy Lebeuf |  | Kathy Lebeuf |

**MOTION #2**: To approve the fact sheet for the ballot measure with the corrections discussed during the meeting.

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| --- | --- | --- | --- | --- |
|  |  FOR |  AGAINST | ABSTAINED |  COMMENTS |
| Paul Erskine | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

RESULTS

|  |  |
| --- | --- |
| PASSED  |  FAILED |
| X |   |