**DEPOE BAY RURAL FIRE PROTECTION DISTRICT**BOARD OF DIRECTORS

Tuesday, March 14, 2023

**3 PM**

Depoe Bay City Hall

570 SE Shell Ave, Depoe Bay, OR 97341

\*\*\*AGENDA\*\*\*

****

1. CALL TO ORDER – Pledge of Allegiance
2. ROLL CALL
3. ADJOURN TO EXECUTIVE SESSION

The Board of Depoe Bay RFPD will now meet in executive session pursuant to ORS 192.660:

* + (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Designated staff shall be allowed to attend the executive session\*. No decision may be made in the executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the room. Members of the public audience are asked to leave the room. The Board of Depoe Bay RFPD may prohibit news organizations from disclosing certain specified information. Representatives of the news media will be allowed to attend all but two types of executive sessions:

* + The news media may be excluded from an executive session held to conduct deliberations with a person designated by the governing body to carry on labor negotiations.
	+ The Board of Depoe Bay RFPD must exclude any member of the press if the news organization the reporter represents is a party to the litigation being discussed during the executive session.

\*The governing body may choose to allow other specified persons to attend the executive session. See *Barker v. City of Portland*, 67 Or App 23, 676 P2d 1391

1. APPROVAL OF MINUTES:
	* 1. February 14, 2023
2. **FIRE CHIEF’S REPORT**
	1. Grant Updates – OSFM and AFG
3. ITEMS NOT ON THE AGENDA - (Open to Public, Board, and Staff Participation)
4. SECRETARY-TREASURER’S REPORT & APPROVAL OF MONTHLY FINANCIAL PAYMENTS AND REPORTS

 **1. Accounts Payable and Payroll Activity: FEBRUARY 2023
 • Statement of Accounts Payable / FEBRUARY 2023
 • Payroll Activity Report / FEBRUARY 2023**

Motion to approve accounts payable for FEBRUARY 2023; and to approve payroll activities for

FEBRUARY 2023 as shown in the following reports:

* + 1. Disbursements as of the end of FEBRUARY 2023
		2. Secretary/Treasurer’s Report of Activities in Cash Accounts as of the end of FEBRUARY 2023
		3. Treasurer's Report of Cash Balances as of the end of FEBRUARY 2023
		4. General Fund Budget vs Actual Report YTD as of the end of FEBRUARY 2023
		5. Reserve Fund Budget vs Actual Report YTD as of the end of FEBRUARY 2023
		6. Seismic Fund Budget vs Actual Report YTD as of the end of FEBRUARY 2023
		7. Payroll Summary for FEBRUARY 2023 and Fiscal Year to Date

This motion will also include any potential conflict or conflict or conflict of interest relating to the

above-mentioned reports, including noting the check numbers(s).

1. CORRESPONDENCE
	* 1. Updates as Presented in the Currents Record
		2. Media Articles as Presented in DBFD Media Record
2. OLD BUSINESS
	* 1. Relief Fire Captain Position (Chief Daniels)
		2. Seismic Update (Chief Jackson)
		3. FY 21/22 Audit Update
		4. Vacancies and Hiring

1. NEW BUSINESS
	* 1. FY23/24 Budget Committee Appointment/Reappointment
			+ Dylan Smith
			+ William “Bill” Hanson
		2. FY23/24 Budget Calendar Update
		3. Personnel Evaluations and Anniversary Dates Information
2. PUBLIC COMMENTS AND/OR QUESTIONS
3. AGENDA SUGGESTIONS – OPEN

**ADJOURN**

* **Regular Board Meeting: 3 PM - Tuesday, April 11, 2023, immediately following the Levy Committee Meeting (if scheduled) at Depoe Bay City Hall - 570 SE Shell Ave, Depoe Bay, OR**

Depoe Bay Fire District - Board of Directors Meeting

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