**DEPOE BAY RURAL FIRE PROTECTION DISTRICT &**

**LOCAL CONTRACT REVIEW BOARD**

**Joint Public Hearing – Minutes**

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| **Attendance:** |
| **Board Members:** | **Staff:** | **Guests Present or via GoToMeeting:**  |
| Richard Krolak– PresidentRobert Batty – Vice PresidentJanel Gifford – Sec./TreasurerPaul Erskine – DirectorKathy Lebeuf - Director | Bryan Daniels - Fire ChiefTom Jackson – Division ChiefLynn Johnson-Admin Asst. | Patrick Ganz, Captain/EMTNick Robinson, Captain/EMTAndrew Larson, Engineer/EMTCurt Wilson, Engineer/ParamedicAlex Nelson, Firefighter/ParamedicDerek Mote, Engineer/ParamedicChris Miller, Firefighter/EMTRen Johnson, Firefighter/EMTLogan Richards, Firefighter/EMTNewport News TimesScott Buck |

Board President Rich Krolak called the Public Hearing of the Depoe Bay Rural Fire Protection District Board of Directors and its Local Contract Review Board to order at 3:00 pm and all present stood to recite the Pledge of Allegiance. Roll call was taken to establish that a quorum was present.

**Resolution No. 2023-04**

President Richard Krolak advised those present that we are here to deal with Resolution 2023-04; adding we are the Board of Directors and the Local Contract Review Board, so we are one in same. He said we are going to start with **Item C – Joint Public Hearing Regarding Resolution No. 2023-04 – Amending Public Contracting Rules for Depoe Bay Rural Fire Protection District.** President Krolak explained the purpose of this public hearing is to take public comments on the District’s draft findings supporting exemption of certain classes of special procurement and public improvement contracts from competitive bidding requirements.

President Krolak then spoke to Secretary-Treasurer Janel Gifford and asked her to present specifics of the Resolution the Board Members have been provided copies of the Resolutions and Exhibits and if you have any questions now is the time to ask.

Resolution No. 2023-04 was presented to those present, and Secretary-Treasurer Janel Gifford explained her findings and the reason for the resolution. She shared that Carrie Connely from Local Government Law Group is tasked with keeping up with updates to the Attorney General Model Rules and to come up with what local agencies model rules should be, so that is what she did. She provided us with a ninety-nine-page document that are the new model rules, and this resolution aims to say, “okay by the way there are some exemptions to this that would suit us,” for example, the type of contract we did for the Seismic Grant that allowed us not to do competitive bids but to do the CMGC or guaranteed maximum price process; that was as a result of Exhibit A. Some of the new rules are included in part of this Resolution, such as small procurement direct awards for goods and thresholds on public contracts; for example, it used to be a $10,000 limit and now as of January 1, it will be a $25,000 limit, and for goods and services contracts it used to be $150,000 and as of January 1 it will be $200,000.

Janel Gifford then made a motion to adopt Joint Resolution No. 2023-04 of the Board of Directors and Local Contract Review Board Amending Public Contracting Rules for the Depoe Bay Rural Fire Protection District. Kathy Lebeuf seconded the motion. This Resolution will update the District’s current Public Contracting Rules exemptions. The motion passed. **(See Motion #1)**

**Items Not on the Agenda**

(Open to Public, Board, and Staff Participation) - None.

**Public Comments and/or Questions**

None.

**Roll Call**

Date: November 14, 2023

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|  |  Present | Absent |
| Paul Erskine | X |  |
| Richard Krolak | X |  |
| Janel Gifford | X |  |
| Robert Batty | X |   |
| Kathy Lebeuf | X |  |

**Motion # 1** **and Voting Record:**

Date: November 14, 2023

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| Motion Made By: |  | Motion Seconded By: |  |
|  | Robert Batty |  | Robert Batty  |
|  | Paul Erskine |  | Pul Erskine |
|  | Richard Krolak |  | Richard Krolak |
| X | Janel Gifford |  | Janel Gifford |
|  | Kathy Lebeuf | X | Kathy Lebeuf |

**MOTION #1**: To adopt Joint Resolution No. 2023-04 of the Board of Directors and Local Contract Review Board Amending Public Contracting Rules for the Depoe Bay Rural Fire Protection District.

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|  |  FOR |  AGAINST | ABSTAINED |  COMMENTS |
| Paul Erskine | X |  |  |  |
| Richard Krolak | X |  |  |  |
| Janel Gifford | X |  |  |  |
| Robert Batty | X |  |  |  |
| Kathy Lebeuf | X |  |  |  |

 RESULTS

|  |  |
| --- | --- |
| PASSED  |  FAILED |
| X |   |

ADJOURNED AT 3:06 p.m.